



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

MONDAY, OCTOBER 16, 2017, 6:00-8:05 P.M.

NORTH CAMPUS – TCA ROOM 2213/2214 (SECONDARY)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

AGENDA

Presentation/Question Time/Start Time

- | | | |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| I. | Call to Order (6:00 pm) | 1 min (6:00) (6:00) |
| | <ul style="list-style-type: none">• The Chair (Mr. Moulton) called the meeting to order at 6:00 p.m. | |
| II. | Pledge of Allegiance/Mission/Roll Call | 2 min (6:01) (6:01) |
| | <ul style="list-style-type: none">• Roll call: (Dr. Baker; Here // Mrs. Goin; Here // Dr. Jennings; Here // Ms. Littleton; Here; Left at 7:53 // Mr. Moulton; Here // Mr. Rudder; Here // Mrs. Van Vleet; Here) A quorum was present. | |
| III. | Approval of Agenda | 2 min (6:03) (6:02) |
| | <ul style="list-style-type: none">• Motion: Mrs. Littleton moved to approve the agenda and was seconded.• Discussion: None• <u>Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Baker; Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)</u> | |
| IV. | Comments from the Audience (Audience members have 5 minutes to address the Board)
(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group) | 5 min (6:05) (6:02) |
| | <ul style="list-style-type: none">• There were no comments from the audience | |
| V. | Celebrate TCA: Elder Construction Recognition | 5 min (6:10) (6:03) |
| | Action: (Harris)
Motion: (Info)
Rationale: to highlight TCA community accomplishments (TCA students, staff, parents, and community members) | |
| | <ul style="list-style-type: none">• We celebrated Elder Construction who finished the Central Campus Renovation/Addition and Artificial Turf Field this past month. Central is truly fortunate to have such a beautiful school and will be forever grateful to Elder, who worked to make it as impressive on the outside as it is on the inside.• Elder construction, over the years, has been very helpful in building many of our facilities including:<ul style="list-style-type: none">○ 1st and 3rd floor build out of Secondary wing at the North Campus○ East Campus | |
| VI. | Comments from the Board of Directors | 5 min (6:15) (6:08) |
| | <ul style="list-style-type: none">• Mr. Moulton attended the Junior High Mountain Lab and had high praise for Mr. DiPretore and his staff. Also, he attended the Central Campus ribbon cutting ceremony and was impressed by the completion of the entire Central Campus and its transformation; including “Cadillac version” of the artificial turf field• Mr. Baker commented on how great the Central Campus looks and how much better the facility now serves the students, staff, and parents | |
| VII. | Report of the President & Cabinet Spotlights | 10 min/5 min (6:20) (6:12) |
| | Motion: (Info)
Rationale: to highlight cabinet activities (Pres., Ops, Academic Services, and HR) | |
| | <ul style="list-style-type: none">• Dr. Sojourner highlighted the following areas from his report:<ul style="list-style-type: none">○ Outlined the October Teacher Conference<ul style="list-style-type: none">▪ Teacher driven/led breakout sessions▪ Empower teachers to critically think○ Discussed research concerning charter schools while attending Colorado Charter School Policy and Facilities Summit | |

- There are still anti charter proponents in CASB and legislature (they have always been there)
- More people coming out against charter schools since President Obama left office and Secretary DeVos was appointed
- We must always be vigilant about what is happening around us (legislatively and financially) and what may threaten our way of instructing students
 - We must be prepared to pick and choose the issues we want to support and fight for

VIII. **Consent Agenda**

3 min (6:35) (6:22)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to accept the Consent Agenda

- A. August Financials (VanGambleare)
- B. Conflict of Interest Policy Review
- C. Board Committee Member List Update
- D. SAC Minutes
 1. High School, Sept 7, 2017
 2. CP/CSP, Sept 12, 2017
 3. North Elem., Sept 12, 2017
 4. Central Elem., Sept 18, 2017
 5. Junior High, Sept 21, 2017
 6. East Elem., Sept 25, 2017

- **Motion: Mr. Rudder moved to accept the Consent Agenda and was seconded.**

- Discussion: None

- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Baker; Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**

IX. **Minutes: September 11, 2017**

2 min (6:38) (6:23)

Action: (Swanson)

Motion: (Vote) to approve the September 11, 2017 minutes

Rationale: to provide a record of the Board meeting for files

- **Motion: Mrs. Van Vleet moved to accept the minutes and was seconded.**

- Discussion: None

- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Baker; Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**

X. **Discussion Agenda Items**

A. **Items removed from Consent Agenda**

B. **Cabinet Level Reports**

1. **Operations Capital Construction Report (Monthly)**

5 min/10 min (6:40) (6:24)

Action: (Tubb)

Motion: (Info)

Rationale: to review progress on all TCA capital construction projects

- We are currently \$207,000 under budget for the North Auditorium and Gymnasium
- Between now and the next Board meeting you will see a crane erected and large precast concrete panels being erected

2. **Annual Operations Safety and Security Program Assessment**

5 min/10 min (6:55) (6:31)

Action: (Tubb)

Motion: (Info)

Rationale: to provide the Board with an annual overview and assessment of the state of Operations at TCA

- Note on asbestos at Central Campus
 - It is still there but in areas that are inaccessible to either staff or students
 - Every three years the asbestos areas are inspected
- The student accident rate is on a downward trend
- Workers comp has slightly increased since the previous year (2 more cases than the previous year); there is no discernable trend
- TCA has added 36 more surveillance cameras across the campuses for a total of 110 cameras
 - We are currently looking at the effectiveness of our current cameras versus the capabilities of newer camera equipment as we replace older cameras
- We are reviewing the need at the North campus for a license plate recognition camera; goal is to have it in by the end of the school year
 - It is more practical to have the license reader at the North Campus:
 - Less vandalism than at either the Central and East campuses
 - There is only one entrance or exit at North while the others have multiple entry/exit options
- With the removal of the traffic circle and increased stagger by Secondary and Elementary, we have improved the emergency vehicle ingress and egress at each campus (carpool is the limiting factor as well as limited entry and exit points at each campus)

- We did not conduct a Colorado Safety Audit this year (We asked for one last year and will do so every three years)
- We have discussed having a School Resource Officer (SRO) assigned to TCA but do not see a need at this time
 - Currently we have 3 contracted officers from ASD20; cost for all three about \$110,000
 - We still have the ability to gather information as needed but may take a small amount of additional time
 - Our officers are 2 former CSPD and 1 former Military Police
 - They make periodic surveillance trips to our other campuses
 - An SRO is an actual CSPD officer which would cost TCA \$70,000 per officer
 - ASD20 does not have security personnel at their elementary or middle schools

3. ASD 20 Monitoring Report

10 min/5 min (7:10) (6:53)

Action: (Sojourner)

Motion: (Info)

Rationale: to provide the TCA Board with an overview of the ASD20 Monitoring Report

- ASD20 Board was very agreeable to our report and thanked us for all of our work effort
- We made sure to thank the ASD20 Board for their support of TCA especially in regards to including us in last year's Bond initiative
- A copy of the Monitoring Report is included with this read ahead
 - It is a good source document that outlines what TCA has done in the past year
 - It is a good synopsis of TCA in case parents/donors have questions about what we have done at TCA

4. Annual Year-End Financial Review (Previous FY)

5 min/5min (7:25) (7:03)

Action: (VanGamble)

Motion: (Info)

Rationale: to review the previous year's financial health

- Mr. VanGamble highlighted the following topics from his report:
 - Overall, TCA's financial situation is good and continues to grow
 - Want to thank Mrs. DeMott and her team for all their hard work during the year and during the audit
 - We anticipate a "unmodified" audit report (a good report)
 - One of the areas the audit will report (which we have no control over) is reporting \$47M liability for our portion of PERA's unfunded liability
 - As soon as we get a copy of the audit, we will send it to the Board
 - Our General Fund (GF) increased by \$870,000 since last year
 - We have about \$11.4M in liquid assets
 - \$9.9M are unrestricted funds
 - Our debt service is 12.8% of our GF revenues
 - GF revenues were favorable to budget by \$251,000
 - Unreserved cash in the GF at year end equated to 87.6 days of operating funds
 - The Board requires us to not go below 60 days
 - These funds are primarily used to fund unforeseen events
 - PERA Look for major changes in the next couple of years
 - Probable increase in employee and employer contributions each year
 - It could cost TCA an additional \$670,000 in contributions if all PERA Board suggestions are implemented by the state legislature.
 - PERA could look at gross pay instead of net pay for its calculations
 - Delay retirement benefit until age 65
 - Reduce annual increase to retired pay and cap it at 1.5% of COLA

Break

(7:19)

C. Board Level Reports

1. Election Policy/Bylaw Review (Nepotism Wording)

5 min/10 min (7:35) (7:24)

Action: (Moulton)

Motion: (1st Read)

Rationale: to review and amend the Election Policy/Bylaws concerning nepotism

- The Board discussed their nepotism policy
 - Would we lose any qualified Board members due to the restrictions?
 - What would the perception be if a family member is hired to be a teacher with a family member on the Board?
- At the end of the discussion, which suggested insufficient support for a Bylaws change, the Board felt that we should not make any changes to the current nepotism policy

D. Board Communication

5 min (7:50) (7:50)

Action: (Secretary)

Rationale: to develop and approve of communication update to community

- Celebrate TCA
- Capital Construction
- Safety and Security
- Financial Audit

E. Future Board Agenda Items

5 min (7:55) (7:54)

1. Budget Projection (5 Year), November, VanGambleare
2. Annual Registrar Report, November, Tubb/Martinez
3. Quarterly Financial Summary, November, VanGambleare
4. Initiate Board Annual Evaluation Process, November, Moulton
5. Internal Financial Control Report, November, VanGambleare
6. Quarterly FAC Report/Audit Review, November, Goin/VanGambleare
7. Annual State Assessment/Student Achievement Comparative Analysis Report, November, Jolly
8. Annual Accreditation Report, November, Jolly

F. Comments from the Board of Directors

5 min (8:00) (7:59)

- Mr. Moulton is proud of the good position that TCA finds itself in
- Mrs. Van Vleet thanked Mr. Moulton for his leadership as Board Chair

XII. Adjournment (Approx. 8:05 p.m.)

(8:05) (8:02)

- **Motion: Mr. Rudder moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Baker; Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**